

## T-PREP Undergraduate Teacher Education Program Professional Year Admission into Undergraduate Teacher Education Application Checklist Fall 2023 Start

**Application Deadline: April 1      Required Interview: Date Specific to Each T-PREP Site**

***DIRECTIONS:*** Please use this checklist to help you gather and prepare all the materials needed for the application. All applications are submitted **ONLINE** at the following link with the exception of the recommendation forms listed in #5.

**ONLINE APPLICATION LINK:** <https://goo.gl/6FFYib>

- \_\_\_\_\_ 1. Minimum 3.0 cumulative CU Denver GPA (IMPORTANT NOTE: Candidates with a cumulative GPA of 2.75-2.99 will be considered for provisional admission based on the overall strength of other required admission criteria).
- \_\_\_\_\_ 2. One unofficial copy of your CU-Denver Transcript (log-in to UCD Access and click through the following menus: Student Center→All Student Functions→Academics→View Unofficial Transcript)
- \_\_\_\_\_ 3. Make an appointment with your undergraduate advisor to complete your Advising Form indicating all courses prior to the professional admission year are completed or currently enrolled (for students applying for a fall start, it can also indicate courses you will enroll in the summer prior to the fall start semester). Any courses that are not part of the professional year must be completed prior to starting the professional year or special permission must be obtained with the academic advisor in collaboration with teacher education administration. You will submit a copy of this completed advising form in the application.
- \_\_\_\_\_ 4. Early Undergraduate Field Experiences—you will list the semester, location, instructor, and grade/age levels of your early field experiences. Having your community college and CU Denver transcript handy is helpful to complete this section. Also evaluations from any CU Denver Clinical Block that you were enrolled in will also be included in your application as prior performance in field experiences are critical to the admissions decision. These are provided directly to the SEHD Office of Admissions by the SEHD Office of Partnerships.
- \_\_\_\_\_ 5. Praxis: **NEW: Secondary & K-12 licensure areas (Math, Science, Social Studies, English/Language Arts, and Foreign Language) are no longer required to complete the Praxis per clarification of rules from the Colorado Department of Education (CDE).** You will be able to demonstrate content competency for your initial license endorsement area by successfully completing your major. ***Per CDE rules, only candidates in ECE, Elementary, and SPED are currently required to complete Praxis exams as part of their initial licensure program.*** Specific exams and deadlines for passing the exams are listed in the chart at the end of this checklist.

Although we do not require that you have passed prior to applying for professional year admission, we expect all Elementary, SPED, & ECE candidates to identify a date as part of your application process to register for and take the appropriate National Praxis Subject Assessment exam specific to your licensure area. Each of these licensure areas have multiple exams they must take and pass. The required date for when they must be passed is listed below. We ***strongly encourage students to attend PRAXIS workshops*** hosted by the SEHD Success Center—look for dates on the SEHD Success Center Canvas shell calendar. We have free study resources and your Success Coach can help you develop an individualized study plan and provide additional support.

Follow these steps to register and take Praxis:

- a. Go to <https://www.ets.org/praxis/co/requirements> for more information on up to date exams information, minimum passing scores, registration, & testing deadlines. If you need a disability or language accommodation

(e.g. extra time) you will need to get the required paperwork from the following offices on campus PRIOR to registering with Praxis. Please allow 4-8 weeks of additional time to secure these accommodations.

Disability Resource Services (for disability): [disabilityresources@ucdenver.edu](mailto:disabilityresources@ucdenver.edu)

SEHD Success Center (for language accommodations): [sehdsuccesscenter@ucdenver.edu](mailto:sehdsuccesscenter@ucdenver.edu)

- b. List University of Colorado Denver as the recipient institution when registering for the exam.
- c. When you receive your passing scores, keep a copy for your records. Save the PDF to a safe file (this is something you will need as you apply for teaching positions). Failure to do so will cost you. Testing agencies charge up to \$50.00 to resend score reports.
- d. Email a copy of your passing scores to [officeofpartnerships@ucdenver.edu](mailto:officeofpartnerships@ucdenver.edu)

\_\_\_\_ 6. Two Teacher Education Recommendation Forms. One must be completed by an Education Instructor from a course you had either at CU Denver or the Community College. Other strong options for the 2nd letter might be someone you have worked with or interned with for field experience in your partner school, another education instructor, employer, or someone who can speak to your potential as a future teacher. Recommendation form is accessible online at this link: [https://ucdenverdata.formstack.com/forms/sehd\\_tprep\\_recommendation](https://ucdenverdata.formstack.com/forms/sehd_tprep_recommendation) . **It is your responsibility to send the link to the individuals you are asking to recommend you.** They complete the form online and once they select “submit”, it will go directly to our SEHD Admissions Office. Make sure your recommender knows to complete the recommendation form no later than the application deadline.

\_\_\_\_ 7. Professional resume that lists your education and related professional experiences from the start of undergraduate work to present, including dates (include experiences working with children/youth including your field experiences).

\_\_\_\_ 8. Three essay questions: Please address the following questions. Your response for each question should be approximately 400-800 words each. You are encouraged to completed, edit and spell/grammar check your essay in MS Word/Google Docs and copy and paste into the text boxes on the application.

- 1) Please discuss why you are drawn to a program that specializes in preparing rural teachers. What are your strengths and goals as you plan to enter the Professional Residency Year?
- 2) CU Denver considers your prior experience with children and youth to be an important factor in admissions decisions. Please discuss you past and/or current experiences in working with children and youth (whether formal or informal) and how those experiences have come to influence your decision to become a teacher and the way you think about teaching?
- 3) CU Denver looks for evidence of a candidate’s critical thinking skills, the ability to see issues from multiple perspectives, and the ability to present clear and concise ideas and analysis. Drawing on your personal life experience, please discuss items a-d below:
  - a. Identify what you consider to be a major educational issue.
  - b. Why do you consider this issue to be important?
  - c. What are various perspectives/points of view on this issue? [This should demonstrate that you can think about an issue from a perspective that you might not currently hold.]
  - d. What do you see as the major impact of this issue on students, families and/or educators?

\_\_\_\_ 8. BAMA Selection (Bachelors to Masters program): If you are pursuing the BAMA option, please be sure to make your program selection in the application. Details about the BAMA option are included in the online application and in an attachment to the PY Application email. You can also see more information on our website at <https://education.ucdenver.edu/academics/undergraduate/teacher-education/ba-to-ma> . There are several BAMA options that are offered fully online.

## IMPORTANT INFORMATION ABOUT REQUIRED ADMISSION INTERVIEW:

**Interview Dates & Times set  
by Each Individual  
T-PREP Location**

All applicants will also be invited to a required interview where you will engage in small group and individual interview tasks with other applicants and our university and partner school faculty. You will also complete a written task. You will be sent more details the week prior to the interview including articles that you will need to read and reference in the interview tasks as well as directions for preparing a brief 5 minute presentation about yourself.

## PRAXIS EXAM REQUIREMENTS FOR ECE, ELEMENTARY, & SPED

License	Praxis Requirements	When Must it Be Passed
Early Childhood Education	5024: Education of Young Children (Birth-8) (\$156)	Students <b>finishing program</b> and enrolled in final Internship in the fall: <b>April 1 prior to starting final internship.</b>  Students <b>finishing program</b> and enrolled in final Internship in the spring: <b>Nov 1 prior to starting final internship.</b>
	5205: Teaching Reading: Elementary (\$156)	Students <b>finishing program</b> and enrolled in final Internship in the fall: <b>Oct 1 during your final internship.</b>  Students <b>finishing program</b> and enrolled in final Internship in the spring: <b>Mar 1 during your final internship.</b>
Elementary Education	5901: Elementary Education: 3 Subject Bundle (\$150 for 5901; \$64 each if taken separately) <ul style="list-style-type: none"> <li>• 5903: Mathematics</li> <li>• 5904: Social Studies</li> <li>• 5905: Science</li> </ul>	Students <b>finishing program</b> and enrolled in final Internship in the fall: <b>April 1 prior to starting final internship.</b>  Students <b>finishing program</b> and enrolled in final Internship in the spring: <b>Nov 1 prior to starting final internship.</b>
	5205: Teaching Reading: Elementary (\$156)	Students <b>finishing program</b> and enrolled in final Internship in the fall: <b>Oct 1 during your final internship.</b>  Students <b>finishing program</b> and enrolled in final Internship in the spring: <b>Mar 1 during your final internship.</b>
Special Education Generalist	5354: Special Education: Core Knowledge and Applications (\$130)	Students <b>finishing program</b> and enrolled in final Internship in the fall: <b>April 1 prior to starting final internship.</b>  Students <b>finishing program</b> and enrolled in final Internship in the spring: <b>Nov 1 prior to starting final internship.</b>



	<p>5901: Elementary Educ: 3 Subject Bundle (\$150 for 5901; \$64 each if taken separately)</p> <ul style="list-style-type: none"><li>• 5903: Mathematics</li><li>• 5904: Social Studies</li><li>• 5906 Science</li></ul>	<p>Students <b>finishing program</b> and enrolled in final Internship in the fall: <b>April 1 prior to starting final internship.</b></p> <p>Students <b>finishing program</b> and enrolled in final Internship in the spring: <b>Nov 1 prior to starting final internship.</b></p>
	<p>5205: Teaching Reading: Elementary (\$156)</p>	<p>Students <b>finishing program</b> and enrolled in final Internship in the fall: <b>Oct 1 during your final internship.</b></p> <p>Students <b>finishing program</b> and enrolled in final Internship in the spring: <b>Mar 1 during your final internship.</b></p>