



Education & Human Development & CLAS Teacher Licensure Track Students
Professional Year Admission into Undergraduate Teacher Education Application Checklist

Application Deadlines: Feb 15 for students starting their professional year in the fall
October 1 for students starting their professional year in the spring.

DIRECTIONS: Please use this checklist to help you gather and prepare all the materials needed for the application. All applications are submitted **ONLINE** at the following link with the exception of the recommendation forms listed in #5.

ONLINE APPLICATION LINK [will be received in an email from SEHD Admissions](#)

- ___ 1. Minimum 3.0 cumulative CU Denver GPA (IMPORTANT NOTE: Candidates with a cumulative GPA of 2.75-2.99 will be considered for provisional admission based on the overall strength of other required admission criteria).
- ___ 2. One unofficial copy of your CU-Denver Transcript
- ___ 3. A copy of your Advising Form completed with your undergraduate academic advisor indicating all courses prior to the professional admission year are completed or currently enrolled (for students applying for a fall start, it can also indicate courses you will enroll in the summer prior to the fall start semester). Any courses that are not part of the professional year must be completed prior to starting the professional year or special permission must be obtained with the academic advisor in collaboration with teacher education administration. Please contact your advisor to set up an appointment to complete your form. For students pursuing secondary education licensure, please have your advising form completed by your CLAS and/or major advisor.
- ___ 4. Although it is not technically required as a professional year admission requirement, we ask all candidates to identify a date as part of your application process to register for and take the appropriate **National Praxis Subject Assessment** exam specific to your licensure area. All students must have their passing scores submitted prior to the final semester of your professional year. It's important that you give yourself time to take the exam a second time if needed

Follow these steps to sign up and take the Praxis exam. We also encourage all students to attend PRAXIS workshops and study sessions hosted by the SEHD Success Center by NxtGEN—look for dates on their calendar.

- a. Go to <https://www.ets.org/praxis/co/requirements/> for more information on up to date exam information, minimum passing scores, registration, & testing deadlines.
- b. List University of Colorado Denver as the recipient institution when registering for the exam.
- c. When you receive your passing scores, keep a copy for your records. Save the PDF to a safe file (this is something you will need as you apply for teaching positions). Failure to do so will cost you. Testing agencies charge up to \$50.00 to resend score reports.
- d. Currently Eligible Tests:
 - i. Elementary: Praxis #5001 (includes 4 subject area tests in math, literacy, social studies and science)
 - ii. Special Education(two exams needed): Praxis elementary #5001 & Praxis special education #5354
 - iii. Early Childhood: Praxis #5024
 - iv. Secondary Content:
 1. English: Praxis #5038
 2. Mathematics: Praxis #5161
 3. Social Studies: Praxis #5081
 4. General Science: Praxis #5435
 5. Foreign Language: Praxis World Language: French #5174 or Spanish #5195

****IMPORTANT!!!** Make sure that you register for the correct exam. Praxis is a national testing company with multiple versions of exams for the same content area. Colorado ONLY accepts the exam numbers listed above.

- ___ 5. Two Teacher Education BA Recommendation Forms. One must be completed by an Education Faculty member from a course you had or someone in your Major. Recommendation forms are found online at this link: <https://goo.gl/hosy4s> It is your responsibility to send the



link to the individuals you are asking to recommend you. They complete the form online and once submitted it will go directly to our SEHD Admissions Office. Make sure your recommender knows to complete the recommendation form no later than the application deadline.

- ___6. Professional resume that lists your education and related professional experiences from the start of undergraduate work to present, including dates (include experiences working with children/youth including your field experiences).
- ___7. Three essay questions: Please address the following questions. Your response for each question should be approximately 400-800 words each. You are encouraged to complete, edit and spell/grammar check your essay in MS Word/Google Docs and copy and paste into the text boxes on the application.
 - 1) Please discuss what the term “urban teacher” means to you. Why you are drawn to a program that specializes in preparing “urban teachers”?
 - 2) CU-Denver considers your prior experience with children and youth to be an important factor in admissions decisions. Please discuss your past and/or current experiences in working with children and youth (whether formal or informal) and how those experiences have come to influence your decision to become an urban teacher.
 - 3) Denver looks for evidence of a candidate’s critical thinking skills, the ability to see issues from multiple perspectives, and the ability to present clear and concise ideas and analysis. Drawing on your personal life experience, please discuss items a-d listed below: a. Identify what you consider to be a major educational issue. b. Why do you consider this issue to be important? c. What are various perspectives/points of view on this issue? [This should demonstrate that you can think about an issue from a perspective that you might not currently hold.] d. What do you see as the major impact of this issue on students, families and/or educators?
- ___8. BAMA Selection. If you will be pursuing the BAMA option, please be sure to make your program selection in the application. Details about the BAMA option is included in the application and in an attachment to the PY Application Instructions email.

IMPORTANT INFORMATION ABOUT REQUIRED ADMISSION INTERVIEW:

All applicants will also be invited to an interview where you will plan and teach a 5-minute mini-lesson, engage in small group and individual interview tasks with other applicants and our university faculty and professional development school faculty, and complete a written task. The interview dates are below:

For the Oct 1 Deadline to begin the Professional Year in Spring 2020	Thursday Oct 17, 2019 4-8 p.m. Lawrence Street Center, 7 th floor Student Commons
For the Feb 15 Deadline to begin the Professional Year in Fall 2020	March 7, 2019 4-8pm Lawrence Street Center, 7 th floor Student Commons